

NEW & RENEWABLE ENERGY DEVELOPMENT CORPORATION OF A.P.LTD.

**INVITATION FOR
EXPRESSION OF INTEREST**

**FOR
B. PREPARATION OF GUIDELINES & MODALITIES FOR PROVIDING
FINANCIAL ASSISTANCE TO INSTITUTIONS**

<i>Issued to</i>	
<i>Name & Designation of the representative.</i>	
<i>Document fee paid</i>	
<i>DD No/Cash paid Receipt No.</i>	

REGD.OFFICE:5-8-207/2, PISGAH COMPLEX, NAMPALLY, HYDERABAD-500001

PHONE:040-23202391/23203376/23203638-FAX NO:040-23201666.

E-mail: info@nedcap.gov.in & nedcap@ap.nic.in , web: www.nedcap.gov.in

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***Format for Expression of Interest for Preparation of Guidelines etc. for extending
Financial Assistance***

(to be submitted on the Letter Head of the Agency)

To
The Vice Chairman and Managing Director,
NREDCAP, Hyderabad.

Sir,

Sub: Preparation of Guidelines etc.,
Ref: Your Invitation for EOI dated _____.

1. While thanking you for your Invitation, we submit hereunder our Expression of Interest for undertaking the Assignment of Preparation of Guidelines etc., for extending financial assistance as described in your Invitation.

1. Name address of the Agency Phone E-mail address			
2. Name and Designation of the Authorised Representative Phone Mob. No. E-mail address			
3. Name and designation of the Contact person Phone Mob. No. E-mail address.			
4. Qualifications of the competent personnel of the Agency	Name of the Individual	Year of passing	Registration No. of EA/EM
	1.		
	2.		
	3.		
	4.		

5. Experience of the Agency for the proposed Assignment.	Enclose in separate sheets
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2. We also give hereunder our quote for fees/remuneration for the Assignment.

FINANCIAL QUOTE FOR THE ASSIGNMENT.

Sl. No.	Details of activity	Details of sub-activity	No. of man days	Amount (In Rs.)
1	Prepare guidelines, documentation, verification of assets, hypothecation and legal entity etc., to extend financial assistance as soft loans to the industries, building owners and municipalities for implementation of Energy Efficiency projects <i>The draft guidelines shall have to be submitted for approval on or before</i> _____	No. of CA/ICWA Expenses for hiring Consultants/CA/ICWA		
	Rupees _____(in words)			

3. We have read and understood the terms and conditions for submission of this EOI and we will abide by the same. Our EOI is unconditional and unqualified.

4. The information given in Para 2 are true and correct to the best of our knowledge and information. We are also submitting herewith the terms and conditions supplied with the EOI Format duly signed by me in token of acceptance of the same.

5. We are enclosing DD No. _____, dated _____ for Rs. _____ issued by _____ Bank, _____ Branch payable at Hyderabad.

Signature of Chief Executive
Name
Designation
Date
Official Seal

**TERMS AND CONDITIONS FOR UNDERTAKING THE ASSIGNMENT FOR
PREPARATION OF GUIDELINES ETC. UNDER (B).**

1. EMD of Rs.5,000 by way of DD drawn in favour of 'NREDCAP' obtained from any of the schedule commercial banks and payable at, Hyderabad shall be paid with the EOI submission. EOI submitted without the EMD will be rejected.. The EMD of the agencies that are not selected will be refunded within one month from the date of issue of Letter of Award to the selected Agency. The EMD of the selected Agency will be refunded on successful completion of the Assignment subject to adjustments if any as per the terms and conditions herein. The EMD will be forfeited if the selected Agency fails to accept the Letter of Award or to commence the Assignment within the time stipulated herein.
2. The Assignment involves preparation of guidelines, procedure for documentation, verification of assets, hypothecation and legal Entity etc., to extend financial assistance as soft loans to the industries, building owners and municipalities for implementation of Energy Efficiency projects and ESCO mode projects. The guidelines/procedure shall be prepared based financial institutions like Banks, APSFC and IREDA and the like and in case of ESCO based on M/s EESL guide lines. The draft guidelines shall be submitted on or before **24/09/2011** and the final approved copy shall be furnished before **14/10/2011**.
3. The Assignment shall be completed within the stipulated time. If the selected Agency fails to complete the Assignment within the stipulated time, penalty by way of liquidated damages at the rate of 1% per week shall be paid by the Agency on the total value of Assignment and such delay shall not be more than two weeks. In the event the Agency fails to complete the programme of the Assignment within the said two weeks and the Assignment will be terminated and the EMD stands forfeited without any notice of whatever nature. However, at the request of the Agency extension of time due to unforeseen conditions, may be considered by the VC & MD, NREDCAP, Hyderabad.
4. The NREDCAP shall have the sole right of proprietorship of the data collected by the Agency. The Agency shall not use, transfer or otherwise deal with the said data for whatever purpose without the prior consent of the NREDCAP. Breach of this

condition by the Agency at any time even after completion of the Assignment will entitle NREDCAP for damages and/or compensation under law.

5. The Agency shall maintain complete confidentiality as regards the data collected under this Assignment and shall not disclose its contents in whole or part to others without the prior authorization by the NREDCAP.
6. The Agency shall not sub-contract or assign any part of the work under this Assignment to others without prior knowledge and approval of NREDCAP.
7. If the Agency fails to successfully complete the Assignment within the stipulated time, NREDCAP shall have the right not only to terminate the Assignment with one week notice and to get the same done by other agencies in which case any extra cost spent by NREDCAP shall be recoverable from the Agency under law.
8. NREDCAP reserves the right to terminate this Assignment within a short notice of seven days, if the consultancy work done by you is found to be not satisfactory or deficiencies pointed by NREDCAP are not rectified within the time specified.
9. The consultant has to submit Service Tax No. and VAT / TIN No. if any to this office for our record purpose.
10. The amount quoted by the Agency shall be all inclusive and the taxes as well exclusive of Service Tax. The Service Tax @ 12.36% paid by the Agency will be reimbursed on submission of the remittance challan/receipt.
11. After completion of the Assignment, the Agency shall submit the reports in triplicate along with soft copies.
12. On successful accomplishment of the Assignment programme/item wise the Agency shall submit its invoice in triplicate. The payment will be made within seven days on acceptance of the Reports against the Invoice..
13. In case of any dispute, the decision of VC & Managing Director, NREDCAP Ltd, Hyderabad shall be final and binding. All the legal disputes relating to the Assignment shall be subject to the jurisdiction of the Courts in Hyderabad.
- 14.** The Consultant firm should have at least three nos of Consultants; out of three at least one should be Chartered Accountant.
15. The maximum estimated cost for this task is Rs.1,00,000/-
16. The financial quote in the EOI shall be less than the maximum amount specified in the Appendix. If the Agency quotes higher than the maximum amount, it will not be rejected but the EMD shall also be forfeited without any notice of whatever nature.

17. NREDCAP reserves the right to accept or reject any or all EoI received with out assigning any reasons there for.
18. The agency which quotes the lowest amount will be selected for award of the assignment subject to fulfillment of other conditions necessary.

Sd/-28/07/2011
VC & MD
NREDCAP